

**CODE OF ACCEPTABLE BEHAVIOR
AND DISCIPLINE
2018-2019 SCHOOL YEAR**

ROWAN COUNTY SCHOOLS

**John Maxey, Superintendent
415 West Sun Street
Morehead, Kentucky 40351**

“Together We Can”

**Education is a joint effort of
family, school, and community.**

The Mission of the Rowan County School District is to provide individuals with sufficient knowledge and skills to allow for lifelong learning, to have respect for themselves and others, and to become productive citizens in an atmosphere that encourages creativity, physical, and emotional well-being through joint effort of the family, school, and community.

SECTION V: School Bus Safety

ALL SCHOOL BUSES WILL BE MONITORED BY AUDIO AND VIDEO CAMERAS

UNLESS SPECIAL CIRCUMSTANCES EXIST, DUE TO THE FERPA LAWS REGARDING CONFIDENTIALITY, THE VIEWING OF BUS TAPES BY NONSCHOOL PERSONNEL IS LIMITED BY LAW.

The bus driver shall be responsible for the orderly conduct of the children on the school bus. While riding the bus the students are under the authority and directly responsible to the driver. Pupils shall conduct themselves on the school bus as they would in the classroom, except that reasonable conversation is permissible. In the case of severe misconduct, the bus driver shall make every effort to deliver the student home, and then contact school authorities for further directions before allowing the student to ride again. **A bus driver may immediately remove threatening or violent students from the district's transportation system and will immediately notify school personnel. Bus drivers will remain on site until school personnel arrives. Students who are suspended from riding one school bus are suspended from riding all district buses.**

Students must accept their share of responsibility for safety while passengers on school buses. The privilege of any student to ride a school bus is conditioned upon their good behavior and observance of the rules and regulations set forth by the local board of education. Certain levels of conduct are expected of any and all students riding the bus. All students shall conduct themselves in a manner conducive to the safe transportation of all. Any misbehavior that may cause distraction of a driver's attention that might result in unsafe operation of the bus will not be tolerated. Students are expected to respect the authority of the bus driver and obey their instructions. If the following rules are followed, all concerned can expect to have a safe bus trip.

While Waiting to Board the Bus:

1. State law requires you to arrive at your assigned bus stop five (5) minutes ahead of the bus. The driver cannot wait for you.
2. Fighting at bus stops and on the way to and from school is subject to local board disciplinary action.
3. Stand well away from the road when the bus approaches and never run alongside the bus when the bus is moving. Wait until the bus stops, walk to the door, and board the bus in an orderly manner. **Do not push or shove!**
4. Remember that pupils living on the opposite side of the road from a bus stop should wait on their side of the road until the bus arrives and the driver gives the signal to cross ten feet in front of the bus.
5. Do not damage another person's property while waiting on the bus and avoid making loud noises.

6. Public displays of affections are not permitted.
7. All students must follow instructions from supervisor(s) on duty while waiting to board a bus.

While Riding on the Bus:

1. Obey the school bus personnel's instructions. The driver of a school bus is in complete charge of students while they are on the bus. Complaints regarding discipline on the bus should be taken to the principal/designee.
2. It is mandatory that the school bus drivers assign seats on the bus and have the authority to reassign seats if necessary.
3. Students shall remain properly seated while the bus is in motion.
4. Nothing is allowed outside the school bus. This includes: head, hands, legs, or other extremities that could cause injury to the student.
5. Refrain from talking to the driver except in an emergency.
6. Pets and animals are not permitted on the bus at any time.
7. No one shall tamper with any equipment or operate any part of the bus.
8. Do not mar or deface the bus. Students caught damaging bus equipment will be subject to disciplinary action and/or restitution.
9. There is to be no fighting or profanity on the bus or any loud disturbances.
10. Students must not wave or shout at pedestrians or occupants of other vehicles. Do not throw objects from bus windows.
11. Do not throw waste paper or objects on the floor. Eating, drinking or gum chewing is not permitted.
12. Possession or use of tobacco products, alcohol, or drugs is prohibited.
13. Students are required to ride their assigned bus unless they have written approval from the principal/designee. School bus drivers WILL NOT allow students to exit the bus without written verification.
14. Firearms, weapons and/or look-alikes, fireworks, or any other explosive materials are not permitted on the bus at any time.
15. Objects that would likely block aisle or exit are not permitted on the bus.
16. Any object that would likely block the view of the driver (balloons, flags, posters, etc.) are not permitted on the bus.
17. The use of sprays (hairsprays, cologne, deodorant, etc.) is prohibited.
18. Glass containers are not allowed on the bus.
19. All students are to remain in their seats until the bus comes to a complete stop and the emergency brake is set.
20. Public displays of affections are not permitted.
21. 702 KAR 5:030 PUPIL TRANSPORTATION Section 15: A district shall not permit a radio, tape, or communication system to be installed or operated on the school bus that is not under the direct control of the bus driver.

This booklet does not contain a comprehensive listing of ALL student misbehavior and district personnel's corrective responses. The Rowan County Board of Education, each school's administration and the site-based council reserve the right to administer other appropriate corrective responses for offenses listed and others that may occur. Variations

from responses listed in this Code of Acceptable Behavior and Discipline will be based on the severity of the incident and the number of times a student has had disciplinary referrals.

DEFINITIONS, EXAMPLES, AND RESPONSES: SCHOOL BUSES		
LEVELS OF MISCONDUCT	PERSON IMPOSING DISCIPLINE	DISCIPLINARY RESPONSE PROCEDURES
LEVEL I MISCONDUCT		
1. Not obeying driver's instructions	Transportation Department	<ul style="list-style-type: none"> - 1st reported offense - warning - change seating arrangement according to the driver. - Any further misconduct to be left up to discretion of transportation department staff.
2. Failure to remain in assigned seat	Transportation Department	
3. Eating, drinking, gum chewing or littering, and any safety hazards (i.e. extending body parts out the window, talking to the driver except for emergencies, tampering with any part of the bus, live animals, any object which would obstruct the driver's vision or presents a hazard to persons on the bus).	Transportation Department	
LEVEL II MISCONDUCT		
1. Pushing/tripping or any chronic Level I violation.	Prin/Asst. Prin/ Designee automatic notification of parents.	<ul style="list-style-type: none"> - Disciplinary response determined at Prin/Asst. Prin/Designee discretion.
2. Throwing objects inside or outside bus. ***MAY FALL UNDER LEVEL III- WILL BE DETERMINED CASE BY CASE BASIS*****	Prin/Asst. Prin/ Designee automatic notification of parents and/or law enforcement.	
3. Profanity and/or verbal abuse	Prin/Asst. Prin/ Designee automatic notification of parents and/or law enforcement.	
LEVEL III MISCONDUCT		
1. Possession of firearms, weapons and or look-alikes, fireworks, or other explosive materials and/or any chronic level II violation.	Prin/Asst. Prin/Designee automatic notification of parents and or law enforcement	<ul style="list-style-type: none"> - See " WEAPONS" - - Disciplinary response determined at principal/ assistant principal discretion. - For serious occurrences of Level III Misconduct, a student may be suspended from riding the school bus for the remainder of the school year.
2. Vandalism	Prin/Asst. Prin/ Designee automatic notification of parents and/or law enforcement	
3. Use or possession of tobacco products, alcohol, or drugs.	Prin/Asst. Prin Designee automatic notification of parents and/or law enforcement	

4. Fighting	Prin/Asst. Prin/ Designee automatic notification of parents and/or law enforcement.	
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